



Resizing Images and Adding a Colour Background (Border)

Open Photoshop and go to File > New, then select the correct size for your image. For print purposes, file resolution should be 300dpi. For web images 72dpi is fine.

To create a colour background. Select Layer>New Layer. Then click on the colour palette to select your colour. Select the bucket tool and then click this on your blank image.

To place another image within this, go to File>Open then select your image. Resize this (using Image>Image Size) and drag it on top of your background colour. 

You can resize it exactly by going to Edit>Transform>Scale. To accept the size changes, you need to click on the arrow pointer tool at the top of the toolbar, 

To make changes to contrast and brightness, select the correct layer, then go to Image>Adjustments and select the correct setting.

To add filters, it is best to 'Convert to Smart Filters' (Filter>Convert to Smart Filters) first, so that you can easily take them off again.

When saving for the internet, save as a jpeg with a medium setting. Convert to 72dpi if you didn't do this originally (Image>Image Size).

Using Layer Styles

Layer styles are good for adding texture to pictures.

Select the Layer, then go to Layer>Duplicate Layer
Then go to Layer>Layer Styles>Blending Options and choose one of the options such as Multiply.

Creating a Shadow

Select the layer that you want to add a shadow to. Then go to Layer>Layer Style>Drop Shadow and make any adjustments